

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

**March 2, 2021**

Commissioner Mark Jack called the meeting to order at 9:09, Commissioner's present were Mark Jack, Brandon Tatarevich, Shawn Scott, and Saxon Bailey. Commissioner Ben Overholt was absent.

**REGULAR MEETING**

**Item 1. Public Comment:**

None.

**Item 2. Minutes 01/20/21:**

Commissioner Brandon Tatarevich made a motion to approve the minutes from January 20, 2021 as presented, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

**Item 3. Financials:**

Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating \$5,250,847.79 Cash Reserve \$1,328,801.66
- B) Payroll for January \$413,471.71 (3 Payrolls)

Commissioner Brandon Tatarevich made a motion to approve the financials as presented, seconded Commissioner Saxon Bailey. Vote 4-0 motion carries.

**Item 4. President's Report:**

Commissioner Mark Jack discussed that there have been over 300 bills already filed. One of these bills is to repeal the Sales Tax for Electricity and Gas. Commissioner Mark Jack mentioned the Safe-D Conference is scheduled for Thursday, Friday, and Saturday of September 16 – 18, 2021.

**Item 5. Chief's Report:**

Presented by Chief Watson:

- A) Operations – Chief Watson discussed that we responded to 219 calls during the Snowstorm.
- B) Sales Tax – Sales Tax revenue for the month of January was \$125,263.91
- C) Fire Alarm – 438 calls out of those were 347 EMS.

- Item 6. PC Elections:** Commissioner Brandon Tatarevich made a motion to approve the Parker County Elections Contract with 75% down (\$6,822.75) and authorize Commissioner Mark Jack to sign, seconded by Commissioner Saxon Bailey. Vote 4-0 motion carries.
- Item 7. Fire Code:** No Action (Sean Hughes is on a 6 months' probation)
- Item 8 Training Facility:** Commissioner Mark Jack made a motion to allow Chief Stephen Watson and staff to proceed with site planning for Grossman, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carries.
- Item 9. Weatherford College:** No Action
- Item 10. Radio Equipment:** Commissioner Mark Jack made a motion to approve the purchase of a Mobile repeater (\$4599.98) Pyramid SVR, not to exceed \$4600.00 from Command Communications, seconded by Commissioner Shawn Scott. Vote 4-0, motion carries.
- Item 11. Sales Tax Allocation:** No action, pending attorney advising.
- Item 12. Audio/Video:** No Action
- Item 13. Banking Signature:** Commissioner Shawn Scott made a motion to create a policy regarding check signature under \$2,000.00, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carries.
- Break at 11:21  
Back in session at 2:25 pm
- Item 14. Strategic Planning:** Commissioner Brandon Tatarevich made a motion to approve/adopt the Strategic Plan as presented during the Special Meeting of March 2, 2021, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.
- Item 15. Next Meeting:** March 17, 2021 at 10:00 a.m.
- Item 16. Adjourn:** Adjourn at 2:30

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**SPECIAL MEETING**

**Item 1. Strategic Planning:**

Chief Stephen Watson presented a Power Point on the Strategic Plan as lined out by ESCI.

Strategic Plan Survey by Commissioners:

- (3) EMS
- (4) Wildland
- (1) Fire Suppression
- (2) Fire Dispatch

The Board of Commissioners on the 1-to-5-year plan:

- (1) Construction of Stations 47 and 54
- (2) Staffing
- (3) ALS

Commissioner Brandon Tatarevich made a motion to approve the Strategic Plan as presented, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

Back into regular session at 2:24 pm.