

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

**March 17, 2021**

Commissioner Mark Jack called the meeting to order at 10:00, Commissioner's present were Mark Jack, Shawn Scott, Ben Overholt and Saxon Bailey. Commissioner Brandon Tatarevich was absent.

**REGULAR MEETING**

**Item 1. Public Comment:**

None.

**Item 2. Minutes 03/2/21:**

Commissioner Mark Jack made a motion to approve the minutes from March 2, 2021 (Regular and Special) with corrections, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

**Item 3. Financials:**

Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating \$5,030,486.60 Cash Reserve \$1,329,158.43
- B) Payroll for February \$286,624.31

Commissioner Saxon Bailey made a motion to approve the financials as presented, seconded Commissioner Mark Jack. Vote 4-0 motion carries.

**Item 4. President's Report:**

Commissioner Mark Jack mentioned that he would be doing a ESD workshop with Hood County Commissioners.

Commissioner Mark Jack mentioned that Safe-D is still monitoring 300 bills filed with the Legislative.

**Item 5. Chief's Report:**

Presented by Chief Watson:

- A) Operations – Chief Watson discussed Battalion Chiefs working and running great. Chief Stephen Watson discussed that Phil Kings office is working with developers.
- B) Sales Tax – Sales Tax revenue for the month of February was \$88,420.88

C) Fire Alarm – Call volume up about 200 calls. Staffed 2 people during the snowstorm. Dispatched 19 structure fires. New hire of Krysten Hardy

**Item 6. Fire Code:**

Shawn Hughes talked to County Commissioners and got their ok to go ahead for him to come up with something. No action.

**Item 7 Training Facility:**

No Action  
(Chief Dall presented a power point to Chief Watson on smaller props)

**Item 8. Sales Tax:**

Commissioner Mark Jack made a motion to approve the Sales Tax Allocation contracts with the City of Aledo, City of Springtown in form in addition made by our Attorney and allow Commissioner Mark Jack and Commissioner Ben Overholt to sign the Sales Tax Allocation Agreement. And allow Commissioner Mark Jack and Chief Stephen Watson to negotiate on area and percentage. Seconded by Commissioner Ben Overholt. Vote 4- 0, motion carries.

Break at 11:07  
Back in session at 11:35

**Item 9. Personnel Policy:**

Chief Stephen Watson discussed the issues that needed to be changed in the personnel policy. Commissioner Mark Jack made a motion to approve the changes on the first and last day of travel from \$39.25 to \$40.00, and to 75 miles from the district office before per diem is approved, seconded by Commissioner Ben Overholt. Vote 4 – 0, motion carries.

**Item 10. Mailers:**

Commissioner Ben Overholt made a motion to approve the quote on mailers at 1.19 per mailer and 12,000 mailers and allow Chief Stephen Watson to consult further with quotes and bring back to the board (Touchstone Direct Services), seconded by Commissioner Mark Jack. Vote 4- 0, motion carries.

**Item 11. Next Meeting:**

March 23, 2021, by Zoom, April 14<sup>th</sup> next regular meeting at 10:00

**Item 12. Adjourn:**

1:10