

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

**April 27, 2022**

Commissioner Mark Jack called the meeting to order at 10:43 am, Commissioner's present were Mark Jack, Ben Overholt, and Saxon Bailey. Commissioner's Brandon Tatarevich and Shawn Scott were absent.

**REGULAR MEETING**

**Item 1. Public Comment:**

None

**Item 2. Minutes March 22:**

Commissioner Saxon Bailey made a motion to approve the minutes from March 22 and 31, as presented, seconded by Commissioner Mark Jack. Vote 3-0, motion carries.

**Item 3. Financials:**

Commissioner Mark Jack presented financials:

- A) Bank Balances – Operating \$6,273,032.12 Cash Reserve \$1,454,098.85
- B) Payroll for March \$323,568.59

Commissioner Ben Overholt made a motion to approve the financials as presented, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

**Item 4. President's Report:**

Commissioner Mark Jack discussed our meeting with First Financial Bank and Government Capital.

**Item 5. Chief's Report:**

Presented by Chief Watson:

Operations – Chief Stephen Watson discussed Tanker 37 transmission is complete, and back in service. Chief Stephen Watson discussed the upfitting of his truck has been completed. Tanker 34 – VFIS Adjuster finally got his estimates back to Siddon Martin and they have begun putting truck back together. Chief Stephen Watson discussed the accident that Kraymer Harbold fracturing his left ankle. New Station 46 property closed on. Chief Stephen Watson discussed significant calls in the district.

- A) Training – Battalion Chief Charlie Dall discussed the training center that measurements have been taken to represent the new land that was opened by the grading. Battalion Chief Charlies Dall discussed upcoming training with our large attack packages. Chief Dall discussed the 2022-1 Academy ran from March 21 thru March 31, the feedback from this academy has been positive.
- B) Sales Tax – Sales Tax revenue for the month was \$9,852.35 and Sales Tax revenue from ESD1-A, \$245,283.70.
- C) Fire Alarm – April Baldwin went over the calls for the month of March was 1325, average 45 calls per day. April Baldwin discussed 225 Grass fires, 182 Illegal burns. Kourtnee Parks has completed her training. April Baldwin discussed that she would be posting an open full-time position to replace Ryan Marshall.

**Item 6. Weatherford College:**

No Action

**Item 7. Training Ctr.:**

Battalion Chief Charlie Dall showed the props design layout at the Training Ctr.

**Item 8. Employee Policy:**

Chief Stephen Watson discussed the employee policy that he would like to update. Commissioner Mark Jack made a motion to approve the change to the Employee Policy handbook, seconded by Commissioner Ben Overholt. Vote 3-0, motion carries.

**Item 9. Compensation:**

No Action

**Item 10. First Financial:**

(Resolution #04-27-22-10) Commissioner Mark Jack made a motion to open an operating account with First Financial for construction purposes and operational needs, and authorize Mark Jack and Ben Overholt to sign, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

**Item 11. Executive Session:**

went into Executive Session at 11:54

Came back into open session at 12:54

**Item 12. Actions from Executive:** No Action

**Item 13. Next Meeting:**

May 25, 2022, at 10:00 am

**Item 14. Adjourn:**

Adjourn at 12:56 pm

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Ben Overholt – Commissioner/Secretary

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Date