

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

July 20, 2022

Commissioner Mark Jack called the meeting to order at 10:07 am, Commissioner's present were Mark Jack, Brandon Tatarevich, Ben Overholt, Saxon Bailey, and Shawn Scott.

REGULAR MEETING

Item 1. Public Comment: None

Item 2. Minutes: Commissioner Shawn Scott made a motion to approve the minutes as presented for June 16, and July 13, 2022, seconded by Commissioner Saxon Bailey. Vote 5-0, motion carries

Item 3. Financials: Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating \$6,085,291.70 Cash Reserve \$1,470,852.23,
- B) Payroll for June \$376,673.03

Commissioner Ben Overholt made a motion to approve the financials as presented, seconded by Commissioner Mark Jack. Vote 5-0, motion carries.

Item 4. President's Report: No action

Item 5. Chief's Report: Presented by Chief Watson:
Operations – Chief Stephen Watson discussed that Tanker 46 and 51 have major leaks and are getting repairs this week from UPF, Tanker 47 major manifold leak. Chief Watson discussed that the vendor packet for City of Azle has been completed, for us to do some fleet services. Chief Watson discussed that Tanker 34 is nearing completion, with an estimate of \$110k to around \$90k. Chief Watson discussed that David Kubala has accepted the offer to fill the open Engineer position.

A) Training – Chief Charlie Dall discussed that we have taken delivery of our second live fire prop. Chief Dall discussed the current training is on "big water". Kraymer Harbold has successfully passed his FTO exit test. Chief Dall discussed that we are currently conducting a NWCG basic Wildland Firefighter class.

B) Sales Tax – Sales Tax revenue for the month was \$14,519.25 and Sales Tax revenue from ESD1-A, \$327,932.10.

C) Fire Alarm – No report – April Baldwin is out on vacation.

Item 6. Crew Lockers:

Chief Stephen Watson discussed the need for new lockers for Station 48. Commissioner Brandon Tatarevich made a motion to approve the Quote from Sierra Int. in the amount of \$10,6560.00, seconded by Commissioner Shawn Scott. Vote 5-0, motion carries.

Item 7. Hose & Nozzle:

Chief Stephen Watson discussed the need for additional hose and nozzle. Commissioner Ben Overholt made a motion to approve the purchase of hose and nozzle, not to exceed \$22,400.00, seconded by Commissioner Shawn Scott. Vote 5-0, motion carries. (Quotes from Casco, Siddons-Martin and Metro Fire)

Break 10:38

Back in session at 10:49

Item 8. Bay Fan:

Commissioner Shawn Scott made a motion to table this for the next agenda, seconded by Commissioner Brandon Tatarevich. Vote 5-0, motion carries.

Item 9. Radio Equipment:

Chief Stephen Watson discussed the Quotes from Command Communications and Motorola Solutions. Commissioner Mark Jack made a motion to approve the purchase of 5 – Repeaters from Command Communications not to exceed \$23,124.90 and 4 portable radios from Motorola not to exceed \$41,250.14, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carries. (Commissioner Shaw Scott abstaining from voting on this Agenda Item)

Item 10. Design Build Contract:

No action

Item. 11. Temporary Housing:

Chief Stephen Watson discussed the temporary housing for Station 54, while being remodeled, (5 bedrooms, 5 baths, kitchen and living area) from Industrial Living. Commissioner Mark Jack made a motion to approve the lease from Industrial Living for temporary housing for Station 54, seconded by Commissioner Brandon Tatarevich. Vote 5-0, motion carries. (Monthly Lease in the amount of \$2,275.00)

Item 12. TML Renewal FY 22/23:

Liz Giles discussed the rate increase on health insurance and the cost for employee and employee family. Commissioner Ben Overholt made a motion to approve the renewal contract with TML/BCBS of Texas for FY 22/23, seconded by Commissioner Mark Jack. Vote 5-0 motion carries. (Single - \$458.13, Family \$1,258.34 a month)

Item 13. Budget Review:

No action

Item 14. Executive Session:

No action

Item 15 Action from Executive:

No action

Item 16. Next Meeting:

August 17, 2022 at 4:00 pm

Item 17. Adjourn:

Adjourned at 11:54

Ben Overholt – Commissioner/Secretary

Date