

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

**August 17, 2022**

Commissioner Mark Jack called the meeting to order at 4:00 pm, Commissioner's present were Mark Jack, Brandon Tatarevich, Ben Overholt, and Saxon Bailey. Commissioner Shawn Scott was absent.

**REGULAR MEETING**

**Item 1. Public Comment:**

None

**Item 2. Minutes:**

Commissioner Ben Overholt made a motion to approve the minutes as presented for July 20, 2022, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

**Item 3. Financials:**

Commissioner Mark Jack presented financials:

- A) Bank Balances – Operating \$5,921,135.33 Cash Reserve \$1,471,144.39,
- B) Payroll for July \$558,418.16

Commissioner Ben Overholt made a motion to approve the financials as presented, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

**Item 4. President's Report:**

No action

**Item 5. Chief's Report:**

Presented by Chief Watson:

Operations – Chief Stephen Watson discussed that Tanker 34 repairs are complete and due to come back Friday. Chief Watson discussed the repairs on Tanker 46, Brush 334 and Tanker 51 all back in service. Chief Watson discussed that the temporary housing for Station 54 is scheduled for delivery August 22. Chief Watson discussed that ladders tested on 8/15 and 8/16 for all front-line engines and staffed tankers. Chief Watson discussed significant calls for each shift.

A) Training – Chief Charlie Dall discussed the construction on the double wide residence prop continues. Chief Dall discussed that we are currently training on oil and gas fires in fixed facilities with Chief Watson. Chief Dall discussed that E-51-B provided training for Wise County ESD 1 on our ethos. Chief Dall discussed upcoming training on residential search.

B) Sales Tax – Sales Tax revenue for the month was \$16,918.66 and Sales Tax revenue from ESD1-A, \$447,760.25

C) Fire Alarm – April Baldwin discussed the total number of calls for the year are at 7606. April Baldwin discussed no news on the CAD to CAD, Richele Gift continues to work through new hire training. April Baldwin will continue discussions the Parker County Hospital District regarding a co-located Fire/EMS communications center.

**Item 6. Design Build Contract:**

Chief Watson discussed that the Design Build Contract has been review by Ken Campbell. Commissioner Mark Jack made a motion to approve the Design Build Contract for Station 54 with Provincial Builders and approve Chief Watson and Commissioner Mark Jack to negotiate and sign, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carries.

**Item 7. Budget Review:**

Chief Watson discussed the changes to the income side of the budget for FY 22/23

**Item 8. Proposed Tax Rate:**

Commissioner Mark Jack made a motion to approve the \$0.10/\$100.00 for the tax rate for FY 22/23, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

Vote went as follows:

Mark Jack – yes  
Brandon Tatarevich – yes  
Ben Overholt – yes  
Saxon Bailey – yes  
Shawn Scott – no vote (Absent)

**Item 9. Executive Session:**

No action

**Item 10. Action from Executive:**

No Action

**Item 11. Next Meeting:**

Public Hearing on Tax Rate for FY 22/23 on September 7, 2022, at 10:00 am.

Regular meeting September 7, 2022 at 10:30

**Item 12. Adjourn:**

Adjourned at 5:10 pm

\_\_\_\_\_  
Ben Overholt – Commissioner/Secretary

\_\_\_\_\_  
Date

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR

August 17, 2022

Resolution #08-17-2022-02

Commissioner Mark Jack called the meeting to order at 6:00 pm, Commissioner's present were Mark Jack, Brandon Tatarevich, Ben Overholt, Saxon Bailey, and Shawn Scott.

**PUBLIC HEARING**

1. **Item 1. Annexation of Willow Park:** Public hearing on the Petition requesting the annexation of the Willow Park Fire Area per the Petition filed with the District on June 29, 2022.

Chief Stephen Watson discussed the process of petitions for annexation filed with Parker County ESD 1 on June 29, 2022.

Chief Watson presented a power point on the process of an annexation area, discussed what an ESD was, and why joining an ESD.

The following spoke during the Public Hearing

Mr. Grimes – City Administrator for the City of Willow Park.  
Mr. Doyle Moss – Mayor for the City of Willow Park

Gene Martin  
Michael Hogan  
Mike Wood  
Marcia Galle  
KJ Hannah  
Dale Lewis  
Connie Vestal  
Richard Neverdousky  
Scott Caron  
David Henson  
James Ackley  
Gary McFaughan  
Jett Spencer  
Barbara Poythness  
Cindy Johnson

1. **Item 2. Order Election:** Discussion and action on ordering an election for the first uniform election date in November 2022 on the issue of the annexation of the Willow Park Fire Area and authorizing necessary District officers and officials to conduct same

and execute all necessary documents and take all necessary actions in relation to same.  
(Resolution #08-17-2022-02)

Commissioner Ben Overholt made a motion to approve the order of Election for the Annexation of the Fire Department of the City of Willow Park, seconded by Commissioner Shawn Scott. Vote 5-0, motion carries (Resolution #08-17-2022-02)

**Item 3. Adjourn:**

Adjourned at 8:06 pm

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Ben Overholt – Commissioner/Secretary

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Date