

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

October 19, 2022

Commissioner Mark Jack called the meeting to order at 00 pm, Commissioner's present were Mark Jack, Ben Overholt, Shawn Scott and Saxon Bailey. Commissioner Brandon Tatarevich was absent.

REGULAR MEETING

Item 1. Public Comment:

None

Item 2. Minutes:

Commissioner Shawn Scott made a motion to approve the minutes as presented for September 7, 2022, (Public & Regular Meeting) seconded by Commissioner Ben Overholt. Vote 4-0, motion carries.

Item 3. Financials:

Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating \$5,339,097.57 Cash Reserve \$1,471,779.27,
- B) Payroll for September \$345,818.48

Commissioner Saxon Bailey made a motion to approve the financials as presented, seconded by Commissioner Ben Overholt. Vote 4-0, motion carries.

Item 4. President's Report:

No action

Item 5. Chief's Report:

Presented by Chief Watson:

Operations – Chief Stephen Watson discussed Apparatus/Fleet maintenance, 9 preventative maintenance work performed since last meeting. New tires for E-234, diagnostic software for apparatus coming out of warranty is being purchased. Chief Watson discussed Station 54 demo to begin. Chief Watson discussed a new hire from our list Matthew McClure.

A) Training – Chief Charlie Dall discussed the construction on the double wide residence prop continues. Chief Dall discussed that we are currently training on Residential Fire Rescue, Live fire training has begun. Chief Charlie Dall discussed the ESD 1 is now conducting the in-service training for Willow Park Fire Dept. Chief Charlie Dall discussed that ATF conducted a live fire project at The Well.

B) Sales Tax – Sales Tax revenue for the month was \$25,042.90 and Sales Tax revenue from ESD1-A, \$362,431.30

C) Fire Alarm – April Baldwin discussed the total number of calls for the month at 930, accidents remain high, and lift assist calls and road hazards are up. April discussed no movement on CAD to CAD.

Item 6. Banquet 2023:

The banquet is set for February 24, 2023 at 7:00 pm at Covered Bridge.

Item 7. Design Build:

Discussion by Chief Watson on the design and contract, No action.

Item 8. Aflac Presentation:

No action

Item 9. Workers Comp:

Commissioner Ben Overholt made a motion to approve the Workers Comp from Texas Mutual for FY 22/23, seconded by Commissioner Shawn Scott. Vote 4-0, motion carries.

Break 11:17

Back in session at 11:25

Item 10. Budget Amendments:

Chief Stephen Watson discussed the lines items of the budget for FY 22/23 that needed to be amended. Generators - \$150,000.00, Workers Comp - \$190,399.00. Commissioner Ben Overholt made a motion to approve the amendments to the budget for FY 22/23 as presented, seconded by Commissioner Mark Jack. Vote 4-0, motion carries.

Item 11. Willow Park:

No action, discussion only.

Item 12. Surplus:

Chief Stephen Watson discussed the following vehicles that he would like to sell as surplus, Engine 47 VIN# 1FVACYCS64HM34314 and Tanker 51 VIN# 1FVHBXAK43HL63174. Commissioner Ben Overholt made a motion to sell Engine 47 (\$125,000.00) but not before Station 47 demolition, and to sell Tanker 51 and authorize staff to make deals, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries. Vote 4-0, motion carries.

Item 13. Compensation:

(Resolution #10-19-22-13) Commissioner Mark Jack went over the policy from the Health & Safety Code regarding Commissioner's being compensated for their time, \$150.00 per day to the maximum \$7200.00 per year. Commissioner Mark Jack made a motion to approve that Commissioners could be compensated, seconded by Commissioner Saxon Bailey. Vote 3-1, Commissioner Ben Overholt vote no.

Item 14. Legislative Consultant:

No action, discussion only.

Commissioner Shawn Scott left the meeting at 1:40 pm

Item 15. Executive Session:

The Board went into Executive session at 1:40

Item 16. From Executive Session:

Commissioner Saxon Bailey made a motion to approve the employee evaluations of David Pruitt and Elizabeth Giles, with a 6% salary increase, seconded by Commissioner Mark Jack. Vote 3-0, motion carries.

Item 17. Next Meeting:

November 16 at 10:00 am

Item 18. Adjourn:

Adjourned at 2:15

Ben Overholt – Commissioner/Secretary

Date