

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

**January 19, 2023**

Commissioner Mark Jack called the meeting to order at 10:00 am, Commissioner's present were Mark Jack, Brandon Tatarevich, Ben Overholt, Saxon Bailey and Shawn Scott.

**REGULAR MEETING**

**Item 1. Election of Board:**

Commissioner Ben Overholt made a motion to leave the current positions as they are, seconded by Commissioner Saxon Bailey. Vote 5-0, motion carries.

**Item 2. Public Comment:**

Commissioner Jacob Holt spoke to the Board.

**Item 3. Minutes:**

Commissioner Shawn Scott made a motion to approve the minutes as presented, seconded by Commissioner Ben Overholt. Vote 5-0, motion carries.

**Item 4. Financials:**

Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating \$5,795,900.37 Cash Reserve \$1,475,037.42
- B) Payroll for December \$629,866.65

Commissioner Ben Overholt made a motion to approve the financials as presented, seconded Commissioner Saxon Bailey. Vote 5-0 motion carries.

**Item 5. Presidents Report:**

Commissioner Mark Jack discussed that him and Chief Stephen Watson went to Austin and visited with other ESD's regarding Legislative issues.

**Item 6. Chief's Report:**

Presented by Chief Watson:

- Operations – Station 35 data transfer, employee merging beginning, (PPE, RMS system, maintenance records etc. requested)
- Cold weather checklist for fleet facilities
- Station 47 temporary power pole installed/waiting on power to begin moving generator and temp power to tower.

- Station 54 framing complete, HVAC roughed in and equipment set.
- Life care conversation on adding apparatus to another facility.
- Contracts signed for 46 and 47, design work underway
- Training – Chief Dall did a 2022 End of Year review from Training.
- Sales Tax – Sales Tax revenue for the month of December was \$12,380.81 and 1-A - \$395,803.72.

**Item 7. George, Morgan & Sneed:** Commissioner Shawn Scott made a motion to approve the engagement letter from George, Morgan and Sneed for the audit of FY 21/22 and authorize Mark Jack to sign, seconded by Commissioner Brandon Tatarevich. Vote 5-0, motion carries.

**Item 8. Jackson Walker:** No Action

**Item 9. Equipment Purchase:** Commissioner Brandon Tatarevich made a motion to approve the purchase of equipment from ESD1 HWY. not to exceed \$167,342.00, seconded by Commissioner Shaw Scott. Vote 5-0, motion carries.

**Item 10. Benevolence Fund:** No Action.

**Item 11. Executive Session:** No Action

**Item 12. Results from Executive:** No Action

**Item 13. Next Meeting:** February 15, 2023, at 3:00 for meeting and Public Hearing at 5:00.

**Item 14. Adjourn:** Adjourn at 11:25

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Ben Overholt – Secretary

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Date