

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS MEETING MINUTES FOR

April 21, 2023

Commissioner Mark Jack called the meeting to order at 1:11 pm, Commissioner's present were Mark Jack, Saxon Bailey and Ben Overholt. Commissioner Shawn Scott and Brandon Tatarevich were absent.

REGULAR MEETING

Item 1. Public Comment:

None

Item 2. Minutes:

Commissioner Ben Overholt made a motion to approve the minutes as presented, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

Item 3. Financials:

Commissioner Mark Jack presented financials:

- A) Bank Balances – Operating \$991,678.74 (Pinnacle) FF
– Operating: \$945,690.88, Sweep Account
\$6,760,579.97 Cash Reserve \$1,717,081.01
- B) Payroll for March \$389,313.71

Commissioner Mark Jack made a motion to approve the financials as presented, seconded Commissioner Saxon Bailey. Vote 3-0 motion carries.

Item 4. Presidents Report:

Commissioner Mark Jack discussed events going on in Austin regarding Legislative.

Item 5. Chief's Report:

Presented by Chief Watson:

- Operations – Hired Jason Paradise as Lieutenant for Station 46
- Chief Ingram has been out on maternity leave and surgery, expected to be back on April 25th.
- The annual station inspection is scheduled for Station 48 on July 14th.
- Met with Sean Hughes regarding control/burns Investigations and talked through some more County fire marshal needs.
- Jeremy Hicks has been removed from Station 47 roster.

- Working with ERS to get Willow Park merged over and hopeful to have that data by next week.
- Brush 251 pump repairs, (4) apparatus for Weatherford Fire serviced.
- Station 47 has been torn down.
- Training – Chief Dall – AFC will be out the week of May 8 to further fabricate the Two-story prop and conduct Live Fire Cadre Training.
- The current training annual Wildland refresher is underway. Academy 2023-1 complete for 9 new reserve Firefighters and 1 new volunteer.
- Notable Events – ESD 1 is represented on the Fire Safety Research Institute Training Advisory Committee.
- Outside Training – Todd Edwards for a 2-day live fire class with 20 participants.
- ESD1 hosted Dennis Reilly for two day leadership classes with 50 participants.
- Sales Tax – Sales Tax revenue for the month of March was \$28,196.52 and 1-A - \$351,735.58.
- Fire Alarm – April Baldwin discussed the calls for the 1st Quarter of 2023, calls by incident, and how many calls dispatched. April Baldwin also discussed the total number of hours for Fire Alarm.
- April Baldwin discussed the calls by day of the week and calls by hour of the day.
- April Baldwin discussed the ongoing projects and activities for Fire Alarm.

Item 6. Opt. Out:

No Action

Item 7. New Revenue:

Chief Stephen Watson discussed the new revenue from Willow Park and what accounts he distributed to from the new revenue. Commissioner Ben Overholt made a motion to approve the new revenue, seconded by Commissioner Mark Jack. Vote 3-0, motion carries.

Item 8. Budget Amendments:

Commissioner Ben Overholt made a motion to approve the budget amendments as presented from Chief Watson, seconded by Commissioner Mark Jack. Vote 3-0, motion carries. (Please see attachment below)

Item 9. Willow Park:

Commissioner Ben Overholt made a motion to authorize Chief Watson and Commissioner Mark Jack to negotiate with Willow Park regarding lease of the Fire Department. And to negotiate the 516 Ranch House Rd. at Fair Market

value, seconded by Commissioner Mark Jack. Vote 3-0, motion carries.

Item 10. Texas Class:

Resolution #04-21-23-10, Commissioner Mark Jack made a motion to approve opening an Cash account with Texas Class and authorize Commissioner Mark Jack and Ben Overholt to move the money from First Financial to Texas Class, and authorize Liz Giles to manage \$1,000,000.00 to \$1,500,000.00 in First Financial and other funds will move to Texas Class and authorize Commissioner Mark Jack and Secretary Ben Overholt to sign the authorization forms., seconded by Commissioner Ben Overholt. Vote 3-0, motion carries.

Item 11. Upfit B103:

Chief Watson discussed the items needed to upfit B103 Vehicle. Commissioner Mark Jack made a motion to approve the light, console, steps, graphics and scene lighting in the amount of \$10,900.00, seconded by Commissioner Ben Overholt. Vote 3-0, motion carries.

Item 12. Surplus:

Commissioner Ben Overholt made a motion to approve the vehicles and radios to surplus, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

Item 13. 3121 Plan:

No Action

Break 3:06

Back in session at 3:16

Liz Giles left the meeting at 3:30

Item 14. City of Aledo:

Discussion on item. Commissioner Ben Overholt made a motion to approve the ILA agreement with the City of Aledo, pending our legal review and questions answered on TCOLE certification for part time employees, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

Item 15. Fireinspection 360:

Commissioner Ben Overholt made a motion to approve the purchase of FireInspection360 software in the amount of \$4900.00, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

Item 16. Executive:

No Action

Item 17. From Executive Session: No Action

Item 18. Next Meeting:

May 17, 2023 at 10:00

Item 19. Adjourn:

Commissioner Mark Jack adjourned the meeting at 3:50 pm

Ben Overholt – Secretary

Date

Mid-Year Budget Ammendment		
REVENUE		
4129	\$2,951	
4160	\$639,847	
Total	\$642,798	
EXPENSE		
5041	\$1,000	HAND TOC
5045	\$3,500	STATION E
5046	\$1,000	SMALL API
5048	\$1,000	FACILITY F
5061	\$1,000	HAND/PO
5062	\$1,000	
5063	\$1,000	
5064	\$1,000	APP EQUIF
5065	\$2,000	scba repai
5101	\$25,000	FLEET OPS
5102	\$8,000	tires
5103	\$8,000	pm's
5104	\$30,000	repairs
5107	\$7,951	hoses/noz
5109	\$1,000	water
5111	\$1,000	evt shop
5140	\$9,000	PPE
5160	\$10,000	UNIFORMS
5180	\$5,000	TRAINING
5195	\$4,500	PROFESSIC
5220	\$3,500	RECRUITIN
6020	\$5,000	
6040	\$3,000	
6050	\$10,000	
6060	\$5,000	
6080.601.12	\$8,000	
6080.602.12	\$3,000	
6080.603.12	\$3,000	
6080.604.12	\$3,500	
6080.605.12	\$500	
6113	\$3,000	BLDG MAINT
6140	\$10,000	
6190	\$3,000	
6191	\$3,000	
8024	\$323,953	
8029	\$3,000	
8041	\$24,985	
8043	\$28,956	
8044	\$45,550	
8047	\$30,903	
Total	\$642,798	