

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR

June 23, 2023

Commissioner Mark Jack called the meeting to order at 10:00 am, Commissioner's present were Mark Jack, Brandon Tatarevich, Saxon Bailey, Shawn Scott, and Ben Overholt.

**REGULAR MEETING**

**Item 1. Public Comment:**

None

**Item 2. Minutes:**

Commissioner Ben Overholt made a motion to approve the minutes as presented, seconded by Commissioner Tatarevich. Vote 5-0, motion carries.

**Item 3. Financials:**

Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating \$242,247.19 (Pinnacle) FF  
– Operating: \$882,171.92, Sweep Account  
\$7,425,744.17 Cash Reserve \$1,728,201.08
- B) Payroll for June \$443,655.28

Commissioner Ben Overholt made a motion to approve the financials as presented, seconded Commissioner Saxon Bailey. Vote 5-0 motion carries.

**Item 4. Presidents Report:**

Commissioner Jack mentioned that the Legislative Session was over. Commissioner Mark Jack and Chief Stephen Watson attended the Texas Commission on Fire Protection meeting.

**Item 5. Chief's Report:**

Presented by Chief Watson:

- **Apparatus/Fleet Maintenance**, (6) p.m.'s completed.
- Attack 51 hose equipment removed and ready for sale.
- Truck 35 maintenance completed.
- Engine 35 pump tested.
- Lifts in shop annual tested.
- **Facilities** – Station 47 is ready for construction – Site is clear and ready for next phase.
- Excavation at training facility complete and concrete prep ready.

- Septic design started at the Training center.
- Chief Watson went over year-to-date call volume.
- Sales tax for the month of June – 1A – \$375,260.45, other Sales Tax - \$8,854.04
- **Training Center:** site visit from AFC during the week of June 12 to further fabricate the Two-Story Prop.
- Tower grading is complete.
- RFP for concrete work completed.
- Promotional Engineer Training
- Academy 2023-3 completed.

**Item 6. Opt. Out:**

No Action

**Item 7. Concrete, Paving:**

Commissioner Mark Jack made a motion to approve the unit pricing contract from Pullium Concrete not to exceed \$500,000.00, seconded by Commissioner Ben Overholt. Vote 5-0, motion carries.

**Item 8. Flatwork:**

See Item #7, this was voted on with the unit pricing.

**Item 9. Flatwork Sta 54:**

See Item #7, this was voted on with the unit pricing.

**Item 10. Well Water Sys:**

Commissioner Shawn Scott made a motion to approve the Well Water System for Station 54 from Moore's Well and building 12 x 30, not to exceed \$13,000.00, seconded by Commissioner Brandon Tatarevich. Vote 5-0, motion carries.

**Item 11. Storage Bldg:**

See Item #10, this was voted on above item.

**Item 12. PCHospital:**

Chief Stephen Watson discussed the contract with Parker County Hospital District at Station 54, \$4,000.00 monthly. Commissioner Ben Overholt made a motion to approve the contract and authorize Commissioner Mark Jack to sign the Lease Contract, seconded by Commissioner Saxon Bailey. Vote 5-0, motion carries.

**Item 13. PCHD:**

Commissioner Shawn Scott made a motion to approve the Interlocal Agreement with Parker County Hospital District for communications, seconded by Commissioner Saxon Bailey. Vote 5-0, motion carries.

**Item 14. Bedrock Energy:**

Commissioner Shawn Scott made a motion to approve Chief Stephen Watson and Counsel to negotiate easement amendment and cost not to exceed \$225,000.00, seconded

by Commissioner Brandon Tatarevich. Vote 5-0, motion carries.

**Item 15. BC 103 Veh:**

Commissioner Brandon Tatarevich made a motion to approve the quote for the service bed on BC 103 vehicle, not to exceed \$10,975.00, seconded by Commissioner Ben Overholt. Vote 5-0, motion carries.

**Item 16. RFP for 457:**

No Action

Break 11:27

Back in session 11:34

**Item, 17. Grossman:**

Commissioner Mark Jack made a motion to approve the Design Build from Grossman for Stations 47 and 46, not to exceed \$2,539,128.05 Peaster and \$2,493,973.05 Poolville, seconded by Commissioner Ben Overholt. Vote 5-0, motion carries.

**Item 18. Employee Policy:**

Chief Stephen Watson discussed the Commission Pay for the EVT into the employee policy. Commissioner Ben Overholt made a motion to approve the change, seconded by Commissioner Brandon Tatarevich. Vote 5-0, motion carries.

**Item 19. Budget 23/24:**

Chief Stephen Watson discussed the preliminary budget review for FY 23/24.

**Item 20. Executive Session:**

2:51

Back into regular session at 3:40

**Item 21. Items from Executive:**

No Action

**Item 22. Next Meeting:**

July 19, 2023 at 10:00 am

**Item 23. Adjourn:**

Commissioner Saxon Bailey made a motion to adjourn the meeting at 3:44 pm, seconded by Commissioner Brandon Tatarevich.

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Ben Overholt – Secretary

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Date