

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR

July 19, 2023

Commissioner Brandon Tatarevich called the meeting to order at 10:00 am. Commissioner's present were Brandon Tatarevich, Saxon Bailey, and Shawn Scott. Commissioner's Mark Jack and Ben Overholt were absent.

**REGULAR MEETING**

**Item 1. Oath of Office:**

Luke Greenwood – Firefighter  
John Hendrix - Lieutenant

**Item 2. Employee Recog:**

10 Years – Nathan Swaim, Richard Noe, Liz Giles and Kaymie de Cento.

**Item 3. Public Comment:**

None

**Item 4. Minutes:**

Commissioner Shawn Scott made a motion to approve the minutes from June 23, 2023, as presented, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

Break at 10:14

Back in session at 10:21

**Item 5. Financials:**

Commissioner Shawn Scott presented financials:

A) Bank Balances – Operating \$10,534.56 (Pinnacle) FF – Operating: \$826,550.92, Sweep Account \$7,717,735.15  
Cash Reserve \$1,734,261.62, Construction Acct - \$7,358,107.12

B) Payroll for June \$682,203.75

Commissioner Brandon Tatarevich made a motion to approve the financials as presented, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

**Item 6. Presidents Report:**

No Action

**Item 7. Chief's Report:**

Presented by Chief Watson:

- Engine 35 VGR replaced.

- Truck 35 was sent to Siddons Martin for Maintenance and Testing
  - Azle Quint repaired in Station 48 apparatus bay
  - Uplifting process of BC103 has started
  - Station 54 remodel is complete, personnel have moved back in.
  - Temporary housing to be moved out in the next 2 – 3 weeks.
  - Station 48 annual inspection conducted on July 14<sup>th</sup>
  - Sales tax for the month of July – 1A – \$427,846.23, other Sales Tax - \$12,051.52
- **Training Center:**
  - We expect tower foundation work to begin next week.
  - Tower fabrication continues in California.
  - Materials dumper hopper purchased for facility maintenance.
  - Step up Engineer Training
  - Gas safety presented by ATMOS.

**Item 8. Opt. Out:**

Commissioner Brandon Tatarevich made a motion to approve the social security opt out, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

**Item 9. Fica Replacement:**

Chelsea Magby with Impact Wealth Management spoke regarding the FICA replacement plans, with an October 1, 2023 date. Commissioner Shawn Scott made a motion to approve going forward with Impact Wealth Mgmt., seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

**Item 10. TX Health:**

Chief Stephen Watson went over the renewal rates from TX Health Benefit Pool. Commissioner Shawn Scott made a motion to approve the renewal package from TX Health Benefit Pool, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

**Item 11. Dispatch Furniture:**

Chief Stephen Watson discussed the Dispatch furniture needed for Fire Alarm. Commissioner Shawn Scott made a motion to approve the Quote from RussBassett in the amount of \$145,485.25, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

**Item 12. Employee Policy:**

No Action / Tabled for next month.

**Item 13. Generators:**

Chief Stephen Watson discussed the quotes that he received for backup generators. Commissioner Shawn Scott made a motion to approve the quote from Electric Generators Direct in the amount of \$60,081.00, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

**Item 14. Skid Steer:**

Chief Stephen Watson discussed the need for a skid steer. Commissioner Shawn Scott made a motion to approve the purchase of a skid steer not to exceed \$50,000.00, seconded by Commissioner Brandon Tatarevich. Vote 3-0, motion carries.

Break at 12:36  
Back in session at 12:50

**Item 15. Budget Review:**

Chief Stephen Watson discussed the budget for FY 23/34

**Item 16. Executive Session:**

No Action

**Item 17. Results from Executive:**

No Action

**Item 18. Next Meeting:**

August 16, 2023

**Item 19. Adjourn:**

Adjourned at 1:25

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Ben Overholt – Secretary

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Date