

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

**September 25, 2023**

Commissioner Brandon Tatarevich called the meeting to order at 10:33 am. Commissioner's present were Brandon Tatarevich, Saxon Bailey, and Ben Overholt. Commissioner Mark Jack was absent. Commissioner Shawn Scott came into the meeting at 10:38.

**REGULAR MEETING**

**Item 1. Public Comment:** None

**Item 2. Minutes:** Commissioner Ben Overholt made a motion to approve the minutes from August 25, 2023, as presented, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

**Item 3. Financials:** Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating \$202.09 (Pinnacle) FF –  
Operating: \$1,00,000.00, Sweep Account  
\$1,493,864.58 Cash Reserve \$1,745,683.70,  
Construction Acct - \$7,348,537.72, Texas Class -  
\$5,025,265.60
- B) Payroll for August \$510,730.07

Commissioner Ben Overholt made a motion to approve the financials as presented, seconded by Commissioner Brandon Tatarevich. Vote 3-0, motion carries.

**Item 4. Presidents Report:** No Action

**Item 5. Chief's Report:** Presented by Chief Watson:

- (9) preventative maintenance completed
- Weatherford Apparatus repaired.
- Brush 48 turbo /EGR Replacement
- ESD 8 Apparatus x3
- Rescue 34/48 cascade system warranty work
- Truck 35 back in service after ladder testing / UL testing.
- Station 54 – still waiting on the temporary housing unit to be removed.

- The trailer for the skid steer has been ordered.
- Year to date call volume – 4497
- 9/10 several power lines down
- Fatality fire JE Woody
- Sales tax for the month of August – 1A – \$434,283.03, other Sales Tax - \$11,466.56
- **Training Center:**
  - AFC continues to fabricate boxes in California.
  - Grading for utility building completed.
  - Bedrock Energy and Enlink have begun the prep work for their projects.
  - Initial burns in the 2-story prop completed.
  - Basic roof ventilation procedures.
  - Air track Management
- Engineer end of probation testing is underway (Matt McClure and David Kubala)

**Item 6. Tax Rate Ordinance:**

Commissioner Shawn Scott made a motion to approve the Tax Rate Ordinance, seconded by Brandon Tatarevich and Authorize Ben Overholt and Mark Jack to sign. Vote 4-0, motion carries.

**Item 7. Water Pumps:**

Chief Stephen Watson discussed the need for water pumps for the Well, quotes for the water system designs, that we control ourselves. Commissioner Saxon Bailey made a motion to approve the quote from FD International in the amount not to exceed \$75,000.00, seconded by Commissioner Ben Overholt. Vote 4-0, motion carries.

**Item 8 Fencing:**

Chief Stephen Watson discussed quotes for fencing around the Well. This is for the North & West side right now, may add more in the future. Commissioner Ben Overholt made a motion to approve the quote from T-Bar Fence, Inc. not to exceed \$62,000.00, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carries.

**Item 9. Steel Building:**

Chief Stephen Watson discussed the quotes for a steel building at the Well. Commissioner Ben Overholt made a motion to approve the RWN Contractors, LLC., with Pullium Contract for the concrete, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

**Item 10. Water Storage Tank:**

Chief Stephen Watson discussed the quotes for water storage tanks for the Well. Commissioner Brandon

Tatarevich made a motion to approve the quotes from Tank & Barrel as presented in the amount of \$46,412.50, seconded by Commissioner Ben Overholt. Vote 4-0, motion carries.

Break at 12:06  
Back in session at 12:20

**Item 11. Short & Long Term:**

Chief Stephen Watson discussed the quotes from VFIS for Short- & Long-Term Disability. Commissioner Shawn Scott made a motion to approve the quotes from VFIS for the amounts budgeted, rates are good until 2026, seconded by Commissioner Ben Overholt. Vote 4-0, motion carries.

**Item 12. Life Insurance:**

Chief Stephen Watson discussed the quotes from VFIS for Life Insurance, the Board would like to look into Life insurance for the family. Commissioner Shawn Scott made a motion to approve the Life Insurance as presented, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carries.

**Item 13. Executive Session:**

went into session at 12:34

Back in regular session at 1:00 pm

**Item 14. Results from Executive:**

Commissioner Ben Overholt made a motion to approve the employee evaluation as presented with a 10% salary increase, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

**Item 15. Next Meeting:**

October 18, 2023 at 10:00 am

**Item 16. Adjourn:**

Adjourned at 1:05

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Ben Overholt – Secretary

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Date