

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

**October 26, 2023**

Commissioner Mark Jack called the meeting to order at 11:00 am. Commissioner's present were Mark Jack, Brandon Tatarevich, Saxon Bailey, and Ben Overholt. Commissioner Shawn Scott came into the meeting at 11:05

**REGULAR MEETING**

**Item 1. Public Comment:**

None

**Item 2. Minutes:**

Commissioner Brandon Tatarevich made a motion to approve the minutes from September 25, 2023, as presented, seconded by Commissioner Saxon Bailey. Vote 5-0, motion carries.

**Item 3. Financials:**

Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating \$202.14 (Pinnacle) FF – Operating: \$702,511.63, Sweep Account \$1,080,959.12  
Cash Reserve \$1,751,614.25, Construction Acct - \$7,3373,580.26, Texas Class - \$5,048,118.79
- B) Payroll for September \$480,637.01

Commissioner Ben Overholt made a motion to approve the financials as presented, seconded by Commissioner Brandon Tatarevich. Vote 5-0, motion carries.

**Item 4. Presidents Report:**

No Action (Reminded Commissioner's regarding CE hours needed for the year)

**Item 5. Chief's Report:**

Presented by Chief Watson:

- (7) preventative maintenance completed
- Weatherford Apparatus repaired.
- BC103 UPFIT is underway.
- Rescue 34/48 Cascade system warranty work
- Scissor lift repairs and calling someone out to look at drive motors and cost to rebuild.
- Station 54 – Concrete for the parking lot has been poured.

- The trailer for the skid steer has been ordered and is expected to be available at the end of October for pickup.
- Year to date call volume – 5140
- Running about 4% behind last year’s call volume.
- Sales Tax for the month of September – 1A – \$441,176.71, other Sales Tax - \$13,777.79
- **Training Center:**
- AFC continues to fabricate boxes in California.
- We are set to install a new fence on the North and West side of the property once the weather permits.
- Tower foundation remediation plans have been approved by the Engineer.
- Basic roof ventilation procedures.
- Air Track Mgmt.

**Item 6. New Vehicle:**

Commissioner Ben Overholt made a motion to approve the Purchase of a new vehicle Sierra 1500 from dealership in North Carolina, seconded by Commissioner Saxon Bailey. Vote 5-0, motion carries.

**Item 7. Banquet:**

The Board of Commissioners set the Banquet for January 26, 2024

**Item 8. Travel:**

Commissioner Mark Jack made a motion to follow the GSA.gov regarding mileage and per diem for travel, seconded by Commissioner Saxon Bailey. Vote was 5-0, motion carries.

**Item 9. Second Floor:**

Beginning January 1, 2024 start \$6,000 a month in interim \$7,000 a month during session. Commissioner Mark Jack made a motion to approve, seconded by Commissioner Shawn Scott. Motion passes.

**Item 10. FFIN:**

Commissioner Shawn Scott made a motion to allow Liz Giles to approve checks as presented from FFIN, seconded by Commissioner Saxon Bailey. Motion passes.

**Item 11. Health Ins:**

No action

**Item 12. Health Ins. Broker:**

Commissioner Mark Jack made a motion to allow Chief Watson and Liz Giles and authorize them to make a decision on the health insurance broker, seconded by Commissioner Shawn Scott. Vote 4-0, motion carries

Commissioner Ben Overholt left the meeting at 1:25 pm

Commissioner Brandon Tatarevich left the meeting at 2:22 pm

**Item 13. Executive Session:** No action

**Item 14. Results from Executive:** No action

**Item 15. Next Meeting:** November 15, 2023 at 10:00 am

**Item 16. Adjourn:** Adjourned at 2:31

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Ben Overholt – Secretary

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Date