

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

August 25, 2023

Commissioner Mark Jack called the Public Hearing and Regular meeting to order at 10:00 am. The Commissioner's present were Mark Jack, Brandon Tatarevich, Saxon Bailey, Shawn Scott and Ben Overholt.

PUBLIC HEARING

Item 1. Public Hearing:

Commissioner Mark Jack called the public hearing meeting to order at 10:04, no citizens were in attendance for the public hearing. Commissioner Mark Jack closed the public hearing meeting at 10:10

Item 2. Adopt Budget:

Chief Stephen Watson discussed the different budget line items. Commissioner Ben Overholt made a motion to approve the budget for FY 23/24 as presented, seconded by Commissioner Saxon Bailey. Vote 5-0, motion carries.

Item 3. Tax Rate:

(Resolution #08-25-2023-2) Commissioner Ben Overholt made a motion to approve the FY 23/24 tax rate as \$0.98042, seconded by Commissioner Brandon Tatarevich. Vote 5-0, motion carries.

Mark Jack – yes
Brandon Tatarevich – yes
Ben Overholt – yes
Shawn Scott – yes
Saxon Bailey - yes

Item 4. Public Comment:

None

Item 5. Minutes:

Commissioner Shawn Scott made a motion to approve the minutes from July 19 and August 10, as presented, seconded by Commissioner Saxon Bailey. Vote 5-0, motion carries.

Item 6. Financials:

Commissioner Shawn Scott presented financials:

A) Bank Balances – Operating \$1761.67 (Pinnacle) FF –
Operating: \$1,000,000.00 Sweep Account

\$4,227,698.49 Cash Reserve \$1,739,773.24,
Construction Acct - \$7,382,494.97
B) Payroll for July \$465,209.82

Commissioner Brandon Tatarevich made a motion to approve the financials as presented, seconded by Commissioner Saxon Bailey. Vote 5-0, motion carries.

Item 7. Presidents Report:

No Action

Item 8. Chief's Report:

Presented by Chief Watson:

- Willow Park apparatus decals changed.
- Truck 35 repairs almost complete.
- BC103 apparatus started on bed at paint shop.
- Station 54 remodel is complete.
- (4) Preventative maintenance performed on ESD 1 apparatus.
- (3) Central ESD 8 apparatus serviced.
- Year to date call Volume = 3,987
- Sales tax for the month of August – 1A – \$516,681.00, other Sales Tax - \$14,919.00

- **Training Center:**
- Tower foundations have been poured.
- Septic plan established and pricing obtained.
- Multiple on site meetings with FD International to design the water system.
- Gas safety presented by ATMOS.

Item 9. Radio Equipment:

Chief Stephen Watson discussed the need for more radios and consolettes. Commissioner Brandon Tatarevich made a motion to approve the purchase of (2) mobile radios and (4) consolettes, seconded by Commissioner Ben Overholt. Vote 4-0, motion carries.

Commissioner Shawn Scott is abstaining from voting on the (9) radio equipment and the (10) mobile repeaters.

Break at 12:25
Back in session at 12:35

Item 10. Mobile Repeaters:

Chief Stephen Watson discussed the mobile repeaters needed. Commissioner Mark Jack made a motion to approve the purchase of the mobile repeaters, seconded by

Commissioner Brandon Tatarevich. Item 9 & 10 not to exceed \$49,999.00. Vote 4-0, motion carries.

Item 11. Equipment Trailers:

Chief Stephen Watson discussed the quotes received for trailers. Commissioner Shawn Scott made a motion to approve the purchase of the hydraulic trailer from TX Pride Trailers in the amount of \$22,170.00, seconded by Commissioner Ben Overholt. Vote 5-0, motion carries.

Commissioner's Brandon Tatarevich and Shawn Scott left the meeting at 1:00 pm

Item 12. Water System:

Chief Stephen Watson discussed the water system needed for the training center. Commissioner Mark Jack made a motion to approve the quote from C.H.M. Construction, LLC., in the amount of \$38,250.00, and not to exceed \$49,000.00 total for this project, seconded by Commissioner Ben Overholt. Vote 3-0, motion carries.

Item 13. Eight 20 Consulting:

Chief Stephen Watson discussed what Eight 20 consulting would be doing with the ESD staff. Commissioner Ben Overholt made a motion to approve Eight 20 Consulting and authorize Chief Stephen Watson to sign the contract, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

Item 14. Executive Session:

The Board of Commissioner went into the Executive Session.

Back in regular session at 2:05 pm

Item 15. Results from Executive:

Commissioner Ben Overholt made a motion to approve the employee evaluation of Elizabeth Giles in the amount of 4% salary increases, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carries.

Item 16. Next Meeting:

September 25, 2023

Item 17. Adjourn:

Adjourned at 2:11 pm

Ben Overholt – Secretary

Date