

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

December 20, 2023

Commissioner Brandon Tatarevich called the meeting to order at 10:05 am. The Commissioner's present were Brandon Tatarevich, Saxon Bailey, Shawn Scott and Ben Overholt. Commissioner Mark Jack was absent.

REGULAR MEETING

Item 1. Public Comment:

None

Item 2. Minutes:

Commissioner Shawn Scott made a motion to approve the minutes as presented, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

Item 3. Financials:

Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating FF – Operating:
\$1,205,239.23, Sweep Account \$452,864.04 Cash
Reserve \$1,763,150.64, Construction Acct -
\$6,652,350.86, Texas Class - \$5,095,325.42
- B) Payroll for November \$467,022.00

Commissioner Ben Overholt made a motion to approve the financials as presented, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

Item 4. Presidents Report:

No Action

Item 5. Chief's Report:

Presented by Chief Watson:

- (7) preventative maintenance completed
- Weatherford apparatus repair x3
- C101 vehicle started.
- BC103 UPFIT is complete.
- Tanker 48 is still at Kenworth.
- Rescue 48 at body shop awaiting estimates.
- Station 46/47 Excavation complete
- Poolville tree removal complete.
- Sales Tax for the month of December – 1A –
\$433,682.31, other Sales Tax - \$13,184.48

- **Training Center:**
- AFC Site visit
- Moved boxes from the mud onto concrete.
- Above ground water tank installed.
- Intermediate Roof Operations (Taught by Brandon Harer)
- Academy 23-24 FTO Exit Testing ongoing.
- County Wide MCI drill planned.

Went into Executive Session at 10:30
Back into regular session at 11:10

Item 6. Radios for Fire Alarm:

Chief Stephen Watson and April Baldwin discussed the quote from Motorola. Commissioner Ben Overholt made a motion to approve the quote from Motorola not to exceed \$15,897.00, seconded by Commissioner Saxon Bailey. Commissioner Shawn Scott will abstain from voting. Vote 3-0, motion carries.

Item 7. G,M& S Audit.:

Liz Giles discussed the engagement letter from George, Morgan and Sneed for the Audit for FY 22/23. Commissioner Shawn Scott made a motion to approve the engagement letter for the audit FY 22/23, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

Item 8. Water Well:

Chief Stephen Watson discussed the water well at Peaster. Commissioner Shawn Scott made a motion to approve the quote from Clay Pitts for the water well not to exceed \$12,000.00, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carries.

Item 9. Mechanical Bldg.:

Chief Stephen Watson discussed the mechanical building at the training ctr. Commissioner Ben Overholt made a motion to approve the quote from Provincial, not to exceed \$15,800.00, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

Item 10. Tri-County/Well:

Chief Stephen Watson and Chief David Pruitt discussed the 480-3 phase electric at the Well. Commissioner Ben Overholt made a motion to approve the installation from Tri-County Electric at the well, seconded by Commissioner Shawn Scott. Vote 4-0, motion carries.

Item 11. Employee Policy:

See Item 13

Item 12. Executive Session:

Went into Executive Session at 11:07

Back into regular session at 12:20

Item 13. Executive Session Actions:

Commissioner Ben Overholt made a motion to Approve the changes to the employee policy, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

Item 14. Next meeting:

January 18th at 10:30

Item 15. Adjourn:

Adjourn at 12:25

Ben Overholt – Secretary

Date