

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

January 18, 2024

Commissioner Mark Jack called the meeting to order at 10:35 am. Commissioner's present were Brandon Tatarevich, Saxon Bailey, Shawn Scott and Ben Overholt.

REGULAR MEETING

Item 1. Swearing in Comm's:

Parker County Commissioner George Conley swore in Commissioner's Brandon Tatarevich and Saxon Bailey for another 2-year term. (Term Expire 12/31/2025)

Item 2. Public Comment:

None

Item 3. Minutes:

Commissioner Brandon Tatarevich made a motion to approve the minutes as presented, seconded by Commissioner Saxon Bailey. Vote 5-0, motion carried.

Item 4. Financials:

Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating FF – Operating:
\$1,968,173.04, Sweep Account \$1,152,093.35 Cash Reserve \$1,769,140.52, Construction Acct - \$6,102,384.50, Texas Class - \$5,119,505.33
- B) Payroll for December \$786,681.56

Commissioner Brandon Tatarevich made a motion to approve the financials as presented, seconded by Commissioner Saxon Bailey. Vote 5-0, motion carried.

Item 5. Presidents Report:

No Action

Item 6. Chief's Report:

Presented by Chief Watson:

- (5) preventative maintenance completed
- Weatherford apparatus repair x3
- Tanker 48 is still at Kenworth
- Rescue 48 at body shop awaiting estimates.
- C101 vehicle is about 2 weeks from completion.
- Tank for tanker 37 going back in on Friday.

- Sales Tax for the month of January – 1A – \$466,165.78, other Sales Tax - \$14,021.25.
- **Training Center:**
- AFC is on site this week to start the tower construction.
- Preston Hornick poured the double wide and 2 story prop foundation.
- 20 truck loads of material delivered for site leveling.
- 48k gallon above ground water tank installed.
- Septic system installed.
- Building designed and purchased.
- Thermal Image Training (Live Fire)
- Steep Pitch Roof Operations.

Went into Executive Session at 10:30
Back into regular session at 11:10

Item 7. Purchasing Policy:

Chief Stephen Watson discussed the current purchasing policy and the updates that most Cities use. Commissioner Ben Overholt made a motion to approve the changes to the purchasing policy to \$50,000.00, without approval from the Board, seconded by Commissioner Shawn Scott. Vote 5-0, motion carried.

Break at 11:48
Back in session at 11:57

Item 8. Fire Hose & Appliances:

No Action

Item 9. Fire Alarm ILA.:

Chief Stephen Watson discussed the Interlocal Agreement between Fire Alarm and Parker County Hospital District. Commissioner Shawn Scott made a motion to approve the agreement and authorize Commissioner Mark Jack to sign, seconded by Commissioner Brandon Tatarevich. Vote 5-0, motion carried.

Item 10. Fire Apparatus:

Chief Stephen Watson discussed the quotes from Siddons Martin on 3 Pierce Custom Saber FR Pumper. Commissioner Ben Overholt made a motion to approve the purchase of the 3 Pierce Custom Saber FR Pumpers from the HGAC Contract, seconded by Saxon Bailey. Vote 5-0, motion carried.

Item 11. Personnel Policy:

Chief Stephen Watson discussed the personnel policy changes that he would like to do regarding when we incentivize holiday hours, no change in actual total number

of hours. Commissioner Shawn Scott made a motion to approve the changes to the personnel policy as presented, seconded by Commissioner Ben Overholt. Vote 5-0, motion carried.

Item 12. Tank: No Action

Item. 13. Layout of Admin: No Action

Item 14. Budget Amendments: Chief Stephen Watson discussed the line items that need amendments 5065, 5191 and 6020.3. Commissioner Ben Overholt made a motion to approve the Budget Amendments as presented, seconded by Commissioner Brandon Tatarevich. Vote 5-0, motion carried.

Item15. Fire Station Lease: Chief Stephen Watson discussed the Fire Station (35) Lease Agreement with the City of Willow Park, Ken Campbell has reviewed and approved. Commissioner Mark Jack made a motion to approve the Lease Agreement, seconded by Commissioner Brandon Tatarevich and authorize the President and Secretary to sign the agreement. Vote 5-0, motion carried.

Item 16. Easement: Chief Stephen Watson discussed the Tri-County easement agreement at the Well. Commissioner Ben Overholt made a motion to approve the easement agreement with Tri-County Electric, seconded by Commissioner Mark Jack and authorize President to sign. Vote 5-0, motion carried.

Item 17. Executive Session: No Action

Item 18. Exec. Session Actions: No Action

Item 19. Next meeting: February 21, 2024

Item 20. Adjourn: Adjourn at 12:55

Ben Overholt – Secretary

Date